

# Unico Finance Program Enrollment

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**Before you get started, it will save time to have the following information ready:**

- Tax ID / EIN #
- Contractors/Business license (If required by your state)
- Banking information- Account # and Routing #
- Trade references/supplier information (include account #s)
- Owner(s) information
- Balance sheet and Income statement (3 month period)

Unico contractors must use the enrollment link on Unico. If they go directly to the Service Finance website, they will not be identified as an Unico contractor.

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1) Complete the 4 step electronic enrollment process using the link:

<https://enroll.svcfin.com/dealer/enroll?id=47695>

2) Contractor will receive an email from Service Finance. By clicking the link in the email, the contractor will be able to electronically sign the enrollment documents.

3) In order to complete the enrollment, the contractor will be asked to provide the following 4 items:

- **Copy of manufacturer warranty**
- **Copy of contractor warranty** (This refers to any parts and labor warranty they offer as a company. If they do not offer a warranty, simply state on their letterhead that “we only offer manufacturer warranty”)
- **Copy of contractors/business license** (if your state requires one)
- **Financial Statements**

4) Service Finance will process the paperwork. If everything has been submitted properly, the typical turn around time is around 72 hours.

5) Service Finance will send a welcome email containing their SFC dealer number and a pricing agreement. To activate their account, the contractor signs the pricing agreement and emails it back to [enroll@svcfin.com](mailto:enroll@svcfin.com)

6) Service Finance Dealer Concierge department reaches out to the contractor to schedule training and get them ready to start selling financing.

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For enrollment questions:  
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